

Job Title:	Head, Faculty of Screen and Stage
Department:	Academic — Faculty of Screen and Stage (Film & Television Production, Acting, Music Theatre)
Reports to:	Executive Dean
Key internal stakeholders:	Executive Dean; CEO; Executive Team; Senior Leadership Team; other Heads of Faculty; National Course Leaders and Department Coordinators (Sydney, Melbourne, Brisbane); Senior Lecturers, Lecturers and Contractor / Sessional Staff within the faculty and Technical Officers; Head of Campus Performance, Campus Managers; Academic Support and Student Administration; Marketing and Recruitment; Quality and Compliance; Finance; People and Culture, Facilities.
Key external stakeholders:	Industry partners and employers across the screen and stage industries; WIL placement hosts; professional associations and discipline bodies; external moderators and reviewers; guest practitioners and master class lecturers; alumni; community and cultural partners; secondary school and outreach networks; international partner institutions
Location:	National role — based at Sydney campus, with regular travel across all three campuses

About JMC Academy

Founded in 1982, JMC Academy is Australia's premier institution in Creative Industries education, offering a diverse range of Degrees and Diplomas in Music, Songwriting, Audio Engineering, Film and Television Production, Acting, Entertainment Business Management, Visual Communication (Design), Animation, Game Design, and Music Production. With a 40-year legacy, JMC Academy provides cutting-edge and technologically advanced programs that meet the global demands of the creative industries. JMC operates from 3 large footprint campuses across the east coast of Australia (VIC, NSW & QLD), teaches ~2,500 students per annum and is positioned as one of the largest private higher education providers in Australia.

With advanced-design campuses, ongoing technology upgrades, a dedicated team of academics and industry professionals, and a network of international master class lecturers, JMC Academy is committed to ensuring our graduates make their own indelible mark on industry.

JMC Academy's ultimate focus is to deliver inspiring and technologically sophisticated programs, which cater to the global needs of the Creative industries. By nurturing, supporting and mentoring students who share a true passion and dedication for these industries, we can guide them into rewarding careers.

Our Purpose

We educate and inspire creative minds to shape their careers and our world

At JMC Academy, we educate and empower creative minds to transform their passion into lifelong careers and meaningful contributions to the world.

As a vibrant, inclusive community of innovators and explorers, we deliver rigorous, real-world education in the creative industries, uniting academic excellence with practical experience, emerging technologies and industry engagement.

We nurture resilience, compassion, and curiosity in every student, helping them chart their unique path, shape their careers, and become creative leaders who inspire, connect, and thrive, locally and globally.

Our Vision

To be the global leader in creative education, chosen by creatives, trusted by industry

Our Values

- **Creative Innovators** *An opportunity to dream, bring our creative genius to life, making meaningful contribution and delivering innovation to the world stage*
- **Curious & Resilient Explorers** *In a world of uncertainty, we are a team of curious minds, who embrace the uncertain, creating a life of learning, exploration and inspiration. At JMC we grow our voice to be confident, and unstoppable. We aren't afraid to fall, as we know we will rise*
- **Inclusive Community of Connectors** *We create meaningful pathways, only possible through our connections and impact*
- **Empathetic & Compassionate Leaders** *We care about every individual who walks through our doors, with kindness in our hearts and purpose in our minds*
- **Honest, Accountable & of Uncompromising Quality** *Our honesty, integrity and quality will not be compromised, as we strive to achieve our best. We are determined to reach our goals, as we hold ourselves and each other accountable*

Our Difference

Creative education requires a unique approach. This is why the JMC student experience is different. Our world-class studios, student spaces and hands on learning inspires creative exploration, collaboration and innovation.

ROLE SUMMARY

The Head of the Faculty of Screen & Stage provides strategic academic and operational leadership for the Screen and Stage disciplines — Film and Television Production, Acting, and Music Theatre — across JMC Academy's Sydney, Melbourne and Brisbane campuses. Reporting to the Executive Dean and serving as a key member of the Academic Leadership Team, the role is accountable for faculty-wide teaching excellence, curriculum currency and innovation, student outcomes, and compliance across every campus at which Screen and Stage disciplines are delivered.

The Head of Faculty leads and develops National Course Leaders and Department Coordinators across the three campuses, drives faculty strategy, innovation and collaboration between Film and Television, Acting and Music Theatre and cross-disciplinary collaboration with other faculties. The Head of Faculty holds commercial and P&L responsibility for the faculty. The role champions institutional equity strategy for the faculty, positions Screen and Stage as a national and international leader in creative arts pedagogy and practice and holds faculty-wide accountability for compliance with TEQSA's Higher Education Standards Framework and JMC Academy policy.

Externally, the Head of Faculty builds executive-level industry relationships, brokers MoUs, placement programs and commercial projects, leads the faculty's international strategy including exchange programs and cross-institutional agreements, and represents JMC in key sector forums nationally and internationally. The role leads institutional profile-building for the faculty and positions Screen and Stage competitively in a crowded creative education market.

Heads of Faculty are encouraged to teach and provide masterclasses regularly to stay connected with their students.

Note: Preference will be given to applicants with expertise in film and television production.

In the initial year, the Head of Faculty will be asked to lead the Bachelor of Creative Arts (Film and Television) program as National Course Leader, while this course is reviewed.

KEY RESPONSIBILITIES

1. Teaching & Learning

Teaching & Learning

- Champion teaching excellence across the faculty and hold accountability for the quality of teaching delivered across Film and Television Production, Acting and Music Theatre nationally.
- Set the benchmark for practice-led teaching that integrates current industry practice and scholarly pedagogy across all Screen & Stage disciplines.

Academic Management

- Drive faculty strategy, innovation and cross-disciplinary collaboration between Film and Television Production, Acting and Music Theatre.
- Ensure academic quality, currency and compliance across all units and campuses delivering Screen & Stage disciplines.

Curriculum Design

- Provide portfolio oversight and lead major curriculum changes across the faculty.
- Lead multi-disciplinary programs and curriculum initiatives that span Film and Television Production, Acting and Music Theatre.

Student Engagement

- Champion faculty-wide initiatives for creative student success and employability.
- Ensure consistent early-intervention and student support practice is embedded across all Screen & Stage courses and campuses.

Student Performance

- Hold faculty-wide accountability for student performance, monitoring progression, retention and outcomes across all Screen and Stage courses.
- Approve improvement strategies in response to emerging trends in retainment data.

Student Satisfaction

- Hold faculty-wide accountability for student satisfaction and drive strategic responses to Student Experience Surveys and internal feedback data.

Equity & Inclusion

- Lead institutional equity strategy for the faculty, including inclusive curriculum, assessment and classroom practice, and Indigenous knowledge approaches.
- Ensure student welfare, safety and critical incident concerns are escalated promptly and consistently across the faculty.

Creative Arts Practice & Pedagogy

- Position the faculty as a national and international leader in creative arts pedagogy across Screen & Stage disciplines.

Digital Literacy

- Champion digital transformation across the faculty and ensure staff capability in digital teaching tools and platforms, including the Canvas LMS.

Creative Collaboration & Productions

- Provide strategic oversight of the faculty's public-facing creative output, ensuring productions across Film and Television, Acting and Music Theatre showcase student capability and discipline excellence.

2. Engagement, Leadership & Service

Leadership

- Provide faculty leadership and strategic direction, including line management of National Course Leaders and Department Coordinators across Sydney, Melbourne and Brisbane.
- Lead cultural change and performance management across the faculty's academic teams.

Industry Engagement

- Hold executive-level industry relationships and broker MoUs, placement programs and commercial projects for the faculty.
- Ensure currency and consistency of Work Integrated Learning opportunities across all Screen & Stage disciplines and campuses.

Community Engagement

- Lead faculty-based community partnerships and projects that enrich student learning and enhance JMC's national presence.

Global Engagement

- Lead the faculty's international strategy, developing exchange programs and cross-institutional agreements in collaboration with the Executive Dean.

Marketing

- Lead institutional profile-building for the faculty and position Screen & Stage competitively in the market.
- Provide compelling stories, case studies and content that promote the faculty nationally.

Commercial Acumen

- Lead commercial strategy for the faculty and hold P&L responsibility, driving revenue generation and new product development.
- Oversee budgets across all campuses delivering Screen & Stage disciplines, ensuring on-budget management of faculty resources.

Administrative Accountability

- Lead administrative operations and faculty-based meetings, ensuring effective reporting to the Executive Dean.

Compliance

- Hold faculty-wide compliance accountability, aligning with TEQSA's Higher Education Standards Framework, ESOS, Working with Children requirements, WHS and JMC Academy policy across all campuses.

3. Research, Scholarship & Professional Development

Research & Scholarship

- Lead the faculty's research and creative practice strategy, positioning Screen and Stage as a leader in creative arts research and scholarship.
- Mentor National Course Leaders and Department Coordinators in creative practice, research and scholarly activity contributing to JMC's Scholarship Register.

Professional Engagement

- Lead faculty-level professional engagement, positioning JMC in key sector forums nationally and internationally.

Professional Development (PD)

- Lead faculty-level PD strategy, ensuring staff capability and growth across the faculty.
- Coordinate PD planning across campuses in partnership with National Course Leaders and Department Coordinators.

KEY ATTRIBUTES AND EXPERIENCE

- Doctoral qualification (AQF Level 10) relevant to a Screen and Stage discipline highly regarded; AQF Level 9 (Master's) or equivalent demonstrated industry standing considered, together with substantial, sustained industry and academic leadership standing.
- Extensive professional / industry standing and continuing currency across one or more Screen and Stage discipline, with preference given to expertise in film and television production.
- Substantial higher education academic leadership experience at faculty, national or multi-campus level, including course and curriculum oversight, assessment moderation, and accreditation and re-accreditation activity.
- Demonstrated experience leading academic leaders (e.g. National Course Leaders, Department Coordinators) across multiple campuses, including performance management, capability development and cultural change leadership.
- Strong commercial and P&L acumen — proven experience managing multi-campus or faculty-level budgets, revenue-generating initiatives, grants and resourcing decisions.
- Sound understanding of the Australian higher education regulatory environment — TEQSA's Higher Education Standards Framework, ESOS, AQF, course accreditation and quality assurance — at a faculty-wide level.
- Established, executive-level industry network with a proven track record of brokering strategic alliances, MoUs, placements, live briefs, guest practitioners and post-graduation pathways at a national or international level.
- Track record of research, scholarly activity or creative practice at a level that positions a faculty as a sector leader, contributing to JMC's Scholarship Register.
- Outstanding interpersonal, communication and stakeholder management skills, with the ability to lead multi-campus teams, manage significant organisational change, and represent JMC externally with authority and confidence.
- Confident user of learning management systems (e.g. Canvas), digital teaching tools, and student record / reporting systems.
- Working with Children Check / equivalent state clearance (or willing to obtain).
- Visible alignment with JMC Academy's purpose, vision and values, including a demonstrated commitment to quality, academic rigour, equity, and cultural and social diversity.

KPIs AND MEASURES OF SUCCESS		
Capability Area (Matrix)	KPI	Measure of Success
1. Teaching & Learning		
Teaching & Learning	Faculty Teaching Excellence	Faculty-wide accountability for teaching quality across Film & Television Production, Acting and Music Theatre, evidenced by student evaluation of teaching, QILT, and lecturer evaluation scores at or above national benchmarks.
Academic Management	Faculty Strategy & Innovation	Faculty strategy, innovation and cross-disciplinary collaboration driven effectively across all Screen & Stage disciplines and campuses.
Curriculum Design	Portfolio Oversight	Major curriculum changes and multi-disciplinary programs overseen effectively across the faculty portfolio.
Student Engagement	Creative Student Success	Faculty-wide initiatives for creative student success and employability championed, with consistent early-intervention practice embedded across all campuses.
Student Performance	Faculty-Wide Student Outcomes	Strong faculty-wide student outcomes — pass rates, progression, retention and completion — with improvement

		strategies approved and tracked.
Student Satisfaction	Faculty Satisfaction Accountability	Faculty-wide accountability for student satisfaction, with strategic responses driven by Student Experience Survey and internal feedback data.
Equity & Inclusion	Institutional Equity Strategy	Institutional equity strategy led for the faculty; welfare and safety concerns escalated promptly and consistently across all campuses.
Creative Arts Practice & Pedagogy	Sector Leadership in Pedagogy	Faculty positioned as a national/international leader in creative arts pedagogy across Screen & Stage disciplines.
Digital Literacy	Digital Transformation	Digital transformation championed across the faculty; staff capability in digital teaching tools and platforms assured.
Creative Collaboration & Productions	Faculty Creative Output	Strategic oversight of the faculty's public-facing creative output, with productions showcasing student capability and discipline excellence.
2. Engagement, Leadership & Service		
Leadership	Faculty Leadership Effectiveness	Faculty leadership and strategic direction demonstrated; cultural change and performance management led

		effectively across National Course Leaders and Department Coordinators.
Industry Engagement	Executive Industry Relationships	Executive-level industry relationships held; MoUs, placement programs and commercial projects brokered for the faculty each academic year.
Community Engagement	Faculty Community Partnerships	Faculty-based community partnerships and projects led that enrich student learning and enhance JMC's national presence.
Global Engagement	International Strategy	International strategy led; exchange programs and cross-institutional agreements developed in collaboration with the Executive Dean.
Marketing	Institutional Profile-Building	Institutional profile-building led for the faculty; Screen & Stage positioned competitively through compelling stories and content.
Commercial Acumen	Faculty Commercial Strategy	Commercial strategy led with clear P&L responsibility; revenue generation and new product development demonstrated across the faculty.
Administrative Accountability	Administrative Operations	Administrative operations and faculty-based meetings led; timely

		and accurate reporting provided to the Executive Dean.
Compliance	Faculty-Wide Compliance	Faculty-wide compliance accountability demonstrated — clean audits, accreditation outcomes, and alignment with TEQSA and institutional standards across all campuses.
3. Research, Scholarship & Professional Development		
Research & Scholarship	Faculty Research Strategy	Faculty research and creative practice strategy led; faculty positioned as a leader in creative arts research and scholarship, contributing to JMC's Scholarship Register.
Professional Engagement	Faculty Professional Profile	Faculty-level professional engagement led; JMC positioned in key sector forums nationally and internationally.
Professional Development (PD)	Faculty PD Strategy	Faculty-level PD strategy led; staff capability and growth assured across the faculty, in partnership with National Course Leaders and Department Chairs.
Values Alignment	JMC Values in Leadership	Visible alignment with JMC Academy's values in leadership, decision-making and day-to-day conduct.